

SPORT LEADERS GROUP TERMS OF REFERENCE

1. Context

The Sports Leaders Group was formed from an original OSS short-life working group that investigated and developed a Community Sports Forum for OSS.

The working group, supported by Di Cameron (chair), OSS Board member Charlie Raeburn and original OSS Executive Director Marie McQuade, designed the Community Sports Forum in line with OSS' vision, mission and objectives. Its key aims were to help raise the profile and visibility of the OSS, to speak on behalf of the OSS when required and feature in the publicity and promotion of the OSS. The forum developed into a 'Sport Leaders Group' with a membership of 28 and quarterly meetings beginning in February, 2021.

Its aims and objectives were re-shaped to:

- Create a forum that enables the OSS to maintain regular, close connection with and understanding of Scotland's wide community sport sector, and its challenges in increasing and widening participation in all sport activity for all ages and abilities;
- Develop a sounding board and sense-check to ensure relevance of and buy-in to the OSS research, plans and desired impact, and cohesion across the landscape.
- Provide direct reporting to the OSS Board on matters related to community sport.

As at February, 2021, the group comprises 28 people from a range of backgrounds, positions and disciplines engaged in community sport across Scotland. It is chaired by OSS Board member Shelley Kerr and seeks to provide clear connections to and feedback from the frontline of community sport, helping to identify knowledge gaps and shape the OSS work to ensure joined-up thinking, and maximise the impact of research, analysis and evidence.

2. Membership

Membership of the OSS Sport Leaders Group is by invitation, and is designed to ensure a wide variety of expertise and experience from across community sport and stakeholders engaged with community sport as it involves all ages and abilities. Potential members can be proposed by OSS staff and volunteers, and existing group members, and agreed by the Chief Executive. The group will also welcome invited guests and speakers from across Scotland and around the world, including OSS board members, to provide additional insight.

3. Meetings

- Four 90-minute meetings will be scheduled per year, held every three months
- Chair appointed by Group in first meeting of each year
- Secretariat provided by the OSS
- Provision for guests to be invited to contribute expertise to specific topics
- Minimum of ten members to be available for meeting to be quorate
- To maintain confidentiality of the meetings and OSS business as appropriate